



Data Protection Policy

Rees Mobile Services Ltd.'s data protection policy refers to our commitment to treat information of employees, customers, and other interested parties with the utmost care and confidentiality.

With this policy, we ensure that we gather, store and handle data fairly, transparently and with respect towards individual rights.

Scope

This policy refers to all parties (employees, job candidates, customers, suppliers, etc.) who provide any amount of information to us.

Employees of Rees Mobile Services Ltd. must follow this policy. Contractors, partners, and any other external entity are also covered. Generally, our policy refers to anyone we collaborate with or acts on our behalf and may need occasional access to data.

Elements

As part of our operations, we need to obtain and process information. This information includes any offline or online data that makes a person identifiable such as names, addresses, usernames and passwords, digital footprints, photographs, social security numbers, financial data etc.

Rees Mobile Services Ltd collects this information in a transparent way and only with the full cooperation and knowledge of interested parties. Once this information is available to us, the following rules apply.

Our data will be:

- Accurate and kept up to date
- Collected fairly and for lawful purposes only

- Processed by Rees Mobile Services Ltd within its legal and moral boundaries
- Protected against any unauthorized or illegal access by internal or external parties

Our data will not be:

- Communicated informally
- Stored for more than a specified amount of time
- Transferred to organizations, provinces or countries that do not have adequate data protection policies
- Distributed to any other party other than the ones agreed upon by the data's owner (exempting legitimate requests from law enforcement authorities)

In addition to ways of handling the data that Rees Mobile Services Ltd. has direct obligations towards the people to whom the data belongs, Rees Mobile Services Ltd must:

- Let people know which of their data is collected
- Inform people about how we'll process their data
- Inform people about who has access to their information
- Have provisions in cases of lost, corrupted or compromised data
- Allow people to request that we modify, erase, reduce or correct data contained in our databases

Actions

To exercise data protection, at Rees Mobile Services Ltd, we are committed to:

- Restricting and monitoring access to sensitive data
- Developing transparent data collection procedures
- Training employees in online privacy and security measures
- Building secure networks to protect online data from cyberattacks
- Establishing clear procedures for reporting privacy breaches or data misuse
- Including contract clauses or communication statements on how we handle data
- Establishing data protection practices (document shredding, secure locks, data encryption, frequent backups, access authorization, etc.)

Disciplinary consequences

All principles in this policy must be strictly followed. A breach of data protection guidelines will invoke disciplinary and possibly legal action.